

EDINGALE PARISH COUNCIL

DRAFT MINUTES OF PARISH COUNCIL MEETING

Meeting of the Parish Council
held on Monday 1st June 2020
at 7.30 pm, online.

Members present:
Cllr Startin (Chair)
Cllr Cliffe
Cllr Dhillon
Cllr Lacey
Cllr Mason
Cllr Meikle
Cllr Purkess

Present: Mrs M Jones, Clerk, District Cllr Ashley Yeates.

1. **To receive and approve apologies**

All present

2. **To receive any Declarations of Interest**

None. Cllr Mason noted his payment for reimbursement for plants.

3. **To approve the Minutes of the meeting of 4th May 2020**

The Minutes were approved and would be signed by the Chair at the next face to face meeting of the Council.

4. **To adjourn the meeting, to hold the Public Session and to reconvene the meeting.**

No members of the public had attended.

Cllr Yeates reported that although he had not been able to attend meetings in Edingale he had kept in touch with what was happening in the village through social media and the website and had contacted the Clerk to assist when required. He was working as a cabinet member of the District Council on housing and homelessness and there were plans to provide housing for the homeless. During the current crisis the District Council had worked with the Co-op on providing food deliveries for vulnerable people across the district. The District Council was currently working on plans for recovery after lockdown.

5. **To receive the Clerk's Report**

NHS Flag - This had been organised by Cllr Lacey after the previous meeting and he was thanked for this. Several Councillors and residents had been present to watch the raising of the flag near the school and to clap the NHS and key workers for their work during the Covid-19 crisis.

Gas bottles - The Landowner had asked the former tenant to remove these and they were no longer outside the pub.

Pothole report- a non-urgent works order for the damaged surface on Catton Road had been confirmed by Highways.

Mowing - a quote of £20 had been received to trim along pathways from the Church and Schofield Lane and this would be added to the existing work.

Green Lane off Pessall Lane - this was very overgrown and Cllr Startin would arrange for it to be cleared.

Correspondence - Lichfield District Council and Staffordshire Parish Councils Association information had been received. The Village Hall Summer Show entry list had also been received in plenty of time for entries to be planned.

6. To consider any planning matters

Applications:

20/00560/LBC	Chetwynd Bridge	Works to listed building to enable the full refurbishment and repair of Chetwynd Bridge	Concerns discussed at the last meeting had been sent. Cllr Startin reported that local landowners had now been informed that funding from the government would be available for a second bridge alongside the listed bridge, which was good news for the area.
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7. To approve the Annual Governance Statement 2019/20.

The Annual Governance Statement was approved by the Council and signed in view of everyone by the Chair.

8. To approve the Annual Accounting Statements 2019/20.

The Annual Accounting Statements were approved by the Council and signed in view of everyone by the Chair.

9. To approve the Internal Auditor's Report and to appoint an Internal Auditor for financial year 2020-21.

The Internal Auditor's Report was noted and it was agreed to appoint Toplis Associates as Internal Auditors for the next financial year.

10. To review Standing Orders, Financial Regulations, Risk Assessment.

The policies were approved.

11. To approve renewal of the Parish Council's insurance.

Approved.

12. To receive Councillors' Reports

Cllr Mason said that the flower tubs had now been planted. He had also previously mentioned the small footbridge on the footpath that led from the churchyard across the fields to the river bridge. He had made it safe but this should be on a future agenda. Councillors agreed that the Clerk would ask the County Council if they were responsible for this work and in the meantime obtain a quote from a local contractor.

13. To receive the Financial Report

- (a) The current account currently stood at £17,234.
- (b) The Clerk's allowance for working at home expenses such as phone and heating was now £6 a week, this increased payment was approved.
- (c) It was agreed to share the payment for the Zoom online meeting account with Elford Parish Council until face to face meetings resumed in due course.

14. To approve the payments on the payment schedule

Mrs M Jones, salary and expenses £259.62;
The Village Gardeners, mowing £458.50;
Toplis Associates, internal audit fee £129.60
A.Mason, plants £45.89
Came & Co, Insurance £338.80
RESOLVED to approve the payments.

15. Date of next meeting;

Monday 6th July 2020, 7.30pm

The meeting closed at 20.10 p.m.

DRAFT