**EDINGALE PARISH COUNCIL**

**DRAFT MINUTES OF PARISH COUNCIL MEETING**

**Meeting of the Parish Council**

**held on Monday 3rd July 2017**

**at 7.30 pm at Edingale Village Hall.**

Members present:

Cllr Cliffe

Cllr Dhillon (Acting Chair)

 Cllr Lacey

 Cllr Van Arkadie

 Mrs M Jones, Clerk, and 7 members of the public.

1. **To receive apologies**

Cllr Wesley had apologised as he was on holiday. Cllr Startin had apologised because of work commitments. The apologies were accepted.

1. **To receive any Declarations of Interest** None
2. **To approve the Minutes of the meeting of 5th June 2017**

 The Minutes were approved as a true record, and signed by the Chair.

**To adjourn the meeting, hold the public session, and reconvene the meeting**

A water leak on the Village Hall car park had been reported, it would be repaired on 14th July at no charge to the Village Hall.

Committee members of the Village Hall gave an update. Residents had been asked to complete a survey; the responses would assist with a grant request to Lafarge. A 5-year business plan had now been completed. Drainage was the priority, followed by the car park, then interior improvements including security, CCTV, and wi-fi. A grant application was being made for an outdoor gym. Plans were being made to involve young people in the Village Hall, including a youth committee.

The refurbishment works would begin on 24th July, firstly the electrical work, then lowering the ceiling, so that the hall would have flexible uses for all activities. The Parish Council would pay the invoice on completion, when the Committee were satisfied with the work.

Finances were steady with over £7,000 currently in the bank. The treasurer was thanked for keeping the Parish Council informed. A business plan had been completed which requested the Parish Council to finance the play park as in other local villages. This would be considered by the Council.

An enquiry was made about the process for filling the vacancy on the Parish Council; expressions of interest should be made to the Clerk.

A further query was made regarding Black Horse planning enforcement, there was a clear breach and action should be taken against the change of use. The Clerk would contact the enforcement team again to chase it up. Cllr Van Arkadie would contact District Cllr Yeates for advice and to arrange a meeting. Concern was also expressed about the danger posed by grit from the Black Horse car park, especially the risk to cyclists. The Clerk would write to the owner and if it was not dealt with would report it to Highways.

The Best Kept Village Judges had visited Edingale for the third time, which was encouraging, the competition result was expected in early August.

1. **To receive the Clerk’s Report**

 Council vacancy update: it had been confirmed by the District Council that no election had been requested, and the vacancy could be filled by co- option. One expression of interest had been received so far.

 Internal Auditor’s Report; this had been received and forwarded to Councillors. There were no issues of concern. The Annual Return had been submitted for external audit and advertised according to the regulations.

 Access signs – The Neighbourhood Highways Team had been asked to put the signs at Lullington Road straight. Cllr Lacey advised this had been done.

 Potholes – Highways had been contacted and had replied that the repairs to potholes in Pessall Lane would be reviewed.

 Drains on Croxall Road – a further inspection would be carried out.

 Oak tree in Croxall Road – there was no Tree Preservation Order in place, the owner was responsible and should contact a tree surgeon for advice.

 Defibrillator/CPR training – a further session would be advisable, to be arranged after the summer, possibly on 16th October, the BHF ‘Restart a heart’ day and ‘Kids Save Lives’ day.

 The Clerk’s holiday dates were given.

1. **To receive correspondence** SCPA – bulletins

National Forest – Forest Scene

PCC – Space scheme

PCC Police /Fire consultation

Fly the Red Ensign

Lichfield District Council Parish Forum

BHF ‘Restart a heart’ day; WMAS ‘Kids Save Lives’ day

TCDS Armistice Day event

1. **To receive Councillor’s Reports**

Cllr Cliffe reported on an attempted burglary, residents should be vigilant.

Cllr Van Arkadie said there had recently been exchanges on social media about dog fouling. A note would be sent to the parish magazine asking dog owners to take care to pick up after their dog, and not to leave filled bags as this was still litter. The Parish Council paid £2.50 a week to have the dog waste bins emptied by the District Council. If the problem continued Environmental Health would be asked to enforce the law and impose fines of up to £1,000. Local residents seeing owners failing to clear up dog mess should pass on details of time, place and description to Lichfield Council.

1. **To consider any planning matters** No applications
2. **To consider withdrawal of funds from Cambridge Building Society.** RESOLVED to request £37,650 from the capital fund held by the Cambridge, and to give 90 days’ notice to retain the interest.
3. **To consider Police and Fire service consultation.** Councillors discussed the proposal by the Police and Crime Commissioner to combine governance of the Police and Fire Services. Councillors felt it was difficult to comment without reading the full report but there was concern about a lack of control by elected members and that it could be motivated by cost cutting. RESOLVED that this Council would not support the proposal.
4. **To receive the Financial Report** The bank reconciliation was given, there was a total of £11,741 in the current account prior to this month’s payments. Performance against budget for the first quarter was in line with expectations. The capital fund would be reduced to £72,521 after the Village Hall repairs were paid for.RESOLVED to approve the financial report.
5. **To approve the payments on the payment schedule M**rs M Jones, salary, expenses, June £235.40, July £219.80; Toplis associates, audit fee, £114; Lichfield District Council, bin emptying £780; L.Watkins, maintenance, £763.75. RESOLVED to approve the payments.
6. **Date of next meeting;** Monday 4th September 2017

 The meeting closed at 8.25 p.m.