

EDINGALE PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Annual Meeting of the Parish Council
held on Monday 8th May 2017
at 8 pm at Edingale Village Hall.

Members present:

Cllr C Wesley (Chair)
Cllr M Cliffe
Cllr S Dhillon
Cllr J Startin
Cllr I Van Arkadie.

Mrs M Jones, Clerk, and 2 members of the public.

Cllr Wesley began the meeting with a tribute to Cllr Norah Mason MBE, who had sadly died on April 30th following a short illness. She had been a true servant of the village, a character, the matriarch of the village and always loyal to Edingale. She had served on the Parish Council for 55 years and attended as recently as April 3rd. She had been involved in every aspect of village life, from running the playgroup to organising clubs for older people, and had been involved in the establishment of the current Village Hall. Norah would be sadly missed by the Parish Council and the whole village, and the thoughts of everyone were with her family. Cllr Wesley suggested that in due course the Parish Council would consider an appropriate memorial to Norah to recognise her commitment and service to Edingale.

1. To appoint a Chair for the following year. To receive the Chair's Declaration of Acceptance of Office.

Cllr Wesley was nominated by Cllr Cliffe and seconded by Cllr Startin and as no other candidates came forward Cllr Wesley agreed to chair the Council for the following year. RESOLVED.

Cllr Startin suggested that members may be more prepared to stand as Chair if a fixed term was adopted. The Clerk confirmed that the Standing Orders could be amended in this way; it was agreed that this could be considered in the future. The Declaration of Acceptance of Office was signed.

2. To receive apologies

Cllr J Lacey had not attended.

The Council declared that a vacancy for a member now existed following the death of Cllr Mason. It would be advertised in the correct way, with a Notice of Vacancy being published.

3. To receive any Declarations of Interest

None received.



4. **To approve the Minutes of the meeting of 19th April 2017**
The Minutes were approved as a true record, and signed by the Chair.
5. **To receive the Clerk's Report**
A website enquiry had been received regarding family members who had previously lived in Edingale, this had been passed on to local people who had provided some information.
Highways had been asked to clear the gullies along Croxall Road, and the District Council had been requested to sweep grit from the pavement near the Black Horse, which had been done.
6. **To receive correspondence**
SCPA - bulletins
Lichfield District Council Warmer Homes project - leaflets were available for the public to collect at the Village Hall and a website link provided
Village Hall AGM information
7. **To receive Councillor's Reports**
Cllr Cliffe reported that a stile to the right of way at Blakeways Close had sharp wire and a member of the public had been cut by it. This would be reported to Staffordshire County Council's rights of way team.
Cllr Van Arkadie had been approached by a neighbour concerned about the hedge next to the Rowley Close meadow. A householder was responsible for keeping this tidy, although it was important to avoid disturbing nesting birds at present.
Cllr Startin reported on work at Croxall Churchyard, an archaeologist had supervised this correctly as bones had been moved, it was closed at present.
8. **To consider any planning matters**
Application 17/00542/FUL 3 Field Farm Drive, single storey extension to rear to extend kitchen. RESOLVED no objection.
Lichfield Planning's enforcement department would be asked for information on the change of use of the Black Horse.
9. **To approve the Annual Governance Statement 2016/17**
The Annual Governance Statement was approved and signed.
10. **To approve the Annual Accounting Statement 2016/17**
The Annual Accounting Statement was approved and signed.
11. **To consider contract for maintenance**
Two quotes were considered, these were very similar and it was agreed after considerable discussion, although not unanimously, to continue with the existing contractor for the rest of the year as he had provided a good service over a period of years.
12. **To approve the Standing Orders, Financial Regulations and Financial Risk Assessment**
It was proposed by Cllr Startin, seconded by Cllr Van Arkadie and RESOLVED to approve the revised policies.

13. To approve renewal of the Parish Council's Insurance

It was proposed by Cllr Dhillon, seconded by Cllr Van Arkadie and
RESOLVED to renew the insurance under the long term agreement.

14. To receive the Financial Report

The bank reconciliation was given. The precept had now been received.
The Clerk's salary had increased slightly due to the annual pay award, and
overtime had been claimed for the extra meeting hours and audit work.

15. To approve the payments on the payment schedule

Mrs M Jones, salary, expenses, £390.31; HMRC PAYE;
Came & Co, insurance £344.88;
L.Watkins, maintenance, £593;
Holy Trinity Church, donation for churchyard maintenance £850
K. Pilgrim, Best Kept Village costs, £18.10

RESOLVED to approve the payments

16. Date of next meeting:

Monday 5th June 2017

The meeting closed at 20.55 p.m.