

EDINGALE PARISH COUNCIL

DRAFT MINUTES

Annual Meeting of the Parish Council

held on Tuesday 13th May 2025

7.30 pm, at Edingale Village Hall

Members present: Cllrs Startin (Chair), Baughen, Cliffe, Maskery, Mason, and Meikle.

Present: 4 members of the public, Mrs Jones (Clerk)

60/25 To appoint a Chair. To receive the Chair's Declaration of Acceptance of Office.

Cllr Startin was proposed by Cllr Mason, seconded by Cllr Cliffe, RESOLVED to appoint Cllr Startin; the Declaration of Acceptance of Office as Chair was signed.

61/25 To receive and approve Apologies

Lichfield District Cllr Bennion had apologised as he was attending a conference.

62/25 To receive any Declarations of Interests

None received.

63/25 To approve the draft Minutes of the Meeting of 14th April 2025.

Approved.

64/25 To co-opt a new member of the Parish Council. To sign the Declaration of Acceptance of Office and Register of Interests.

David Layland was co-opted to fill the vacancy on the Parish Council. His Declaration and Register of Interests were signed and he then joined the Parish Council.

65/25 To receive the Clerk's Report.

Union flag – a replacement flag was required, a sewn flag would be ordered at £59. Note an increased sum required in the next budget.

Dog waste bin at Croxall Lakes – a resident had reported that this had twice not been emptied recently. This had been reported to LDC.

County Cllr - Tracey Dougherty had been elected as Staffordshire County Cllr for this area. It was agreed to invite her to a Parish Council meeting.

Clerk Vacancy – the Clerk wished to retire from the role; arrangements for selecting a replacement were discussed.

66/25 To consider any Planning matters.

(a) CIL report sent to Lichfield District Council and put on the Parish Council website.

(b) Lullington Solar Farm EIA screening information received. A renewed application was likely to be made.

67/25 To review and approve Standing Orders, Financial Regulations and Asset Register.

RESOLVED to approve the Standing Orders and Financial Regulations. Amendments to the Asset Register were agreed.

68/25 To consider the Internal Auditor's Report.

Not yet received; the Internal Audit had taken place that morning. Defer until June meeting.

69/25 To approve the Annual Governance Statement. Defer until June meeting.

70/25 To approve the Annual Accounting Statements. Defer until June meeting.

71/25 To approve the Certificate of Exemption from Limited Assurance Review.

Defer until June meeting.

72/25 To approve representatives to bodies such as Village Hall and Parish Network.

Cllr Cliffe, Village Hall representative; Cllr Meikle, Parish Network representative.

73/25 To consider renewal of the Parish Council's insurance.

RESOLVED to renew the insurance with Hiscox as quoted by Gallaghers, on a 3 year agreement. This was the cheaper quote and met the Council's needs.

74/25 To consider Best Kept Village Community Competition.

Cllr Mason had submitted the entry, Cllr Meikle thanked him and asked for volunteers to tidy the village before judging in June.

75/25 To receive Councillors' Reports and questions

Cllr Cliffe – raised a matter which would be passed on to PCSO Hickman.

Cllr Mason – reported on the following: abandoned road sign to collect at Croxall gateway; useful visit of County Council flood resilience team; tree saplings recently planted along Harlaston Road would need watering; could the Lease be chased up with the solicitors again; all Cllrs requested to make a scarecrow for the event in June.

76/25 To receive Correspondence

SPCA bulletins, briefing on local government reorganisation and devolution (Cllr Mason to attend); Staffordshire County Council various road closures; Sarah Edwards MP, Parish Council Chairs meeting (Cllr Startin to attend); NALC bulletins

77/25 To receive a Financial Report

See appendix 1 below. RESOLVED to approve the report.

78/25 To approve payments on the Payment Schedule

Staff costs: salary, expenses, pension and PAYE, £443.59; Village Gardeners, maintenance £669; Lichfield District Council annual dog bin and litter bin emptying £1171.87; Community Foundation, Best Kept Village Competition entry fee £35; Gallaghers, insurance fee £457.14. RESOLVED to approve the payments. Cllr Startin to authorise.

79/25 Date of next meeting

Monday 2nd June (7.30 pm)

The Meeting closed at 8.30.

(a) Current Account

Bank Reconciliation

Balance bf	10,834.36
less payments	2,113.20
Plus receipts	17,500.00
Total	26,221.16

Current

Cooperative
Community
Acc.

26,221.16

(b) Receipts – LDC precept £17500

(c) Savings

Capital Funds

Cooperative instant access acc.	Buckinghamshire Bond	TOTAL CAPITAL
1.43%	3.08%	
2,918.38	53,383.14	56,301.52

4.4.25 Received
interest

64.95

(d) Invoice to be sent to Staffordshire County Council at year end for grass cutting totalling £1029 from April 2025 to March 2026 (8 cuts)