

EDINGALE PARISH COUNCIL

MINUTES

Annual Meeting of the Parish Council

held on Tuesday 13th May 2025

7.30 pm, at Edingale Village Hall

Members present: Cllrs Startin (Chair), Baughen, Cliffe, Maskery, Mason, and Meikle.

Present: 4 members of the public, Mrs Jones (Clerk)

60/25 To appoint a Chair. To receive the Chair's Declaration of Acceptance of Office.

Cllr Startin was proposed by Cllr Mason, seconded by Cllr Cliffe, RESOLVED to appoint Cllr Startin; the Declaration of Acceptance of Office as Chair was signed.

61/25 To receive and approve Apologies

Lichfield District Cllr Bennion had apologised as he was attending a conference.

62/25 To receive any Declarations of Interests

None received.

63/25 To approve the draft Minutes of the Meeting of 14th April 2025.

Approved.

64/25 To co-opt a new member of the Parish Council. To sign the Declaration of Acceptance of Office and Register of Interests.

David Layland was co-opted to fill the vacancy on the Parish Council. His Declaration and Register of Interests was signed and he then joined the Parish Council.

65/25 To receive the Clerk's Report.

Union flag – a replacement flag was required, a sewn flag would be ordered at £59. Note an increased sum required in the next budget.

Dog waste bin at Croxall Lakes – a resident had reported that this had twice not been emptied recently. This had been reported to LDC.

County Cllr - Tracey Dougherty had been elected as Staffordshire County Cllr for this area. It was agreed to invite her to a Parish Council meeting.

Clerk Vacancy – the Clerk wished to retire from the role; arrangements for selecting a replacement were discussed; Cllrs Startin and Baughen would take part in the recruitment process with the Clerk, the decision on an appointment to be approved by Council.

66/25 To consider any Planning matters.

(a) CIL report sent to Lichfield District Council and put on the Parish Council website.

(b) Lullington Solar Farm EIA screening information received. A renewed application was likely to be made.

JS

67/25 To review and approve Standing Orders, Financial Regulations and Asset Register.
RESOLVED to approve the Standing Orders and Financial Regulations. Amendments to the Asset Register were agreed.

68/25 To consider the Internal Auditor's Report.

Not yet received; the Internal Audit had taken place that morning. Defer until June meeting.

69/25 To approve the Annual Governance Statement. Defer until June meeting.

70/25 To approve the Annual Accounting Statements. Defer until June meeting.

71/25 To approve the Certificate of Exemption from Limited Assurance Review.
Defer until June meeting.

72/25 To approve representatives to bodies such as Village Hall and Parish Network.
Cllr Cliffe, Village Hall representative; Cllr Meikle, Parish Network representative.

73/25 To consider renewal of the Parish Council's insurance.

RESOLVED to renew the insurance with Hiscox as quoted by Gallaghers, on a 3 year agreement. This was the cheaper quote and met the Council's needs.

74/25 To consider Best Kept Village Community Competition.

Cllr Mason had submitted the entry, Cllr Meikle thanked him and asked for volunteers to tidy the village before judging in June.

75/25 To receive Councillors' Reports and questions

Cllr Cliffe – raised a matter which would be passed on to PCSO Hickman.

Cllr Mason – reported on the following: abandoned road sign to collect at Croxall gateway; useful visit of County Council flood resilience team; tree saplings recently planted along Harlaston Road would need watering; could the Lease be chased up with the solicitors again; all Cllrs requested to make a scarecrow for the event in June.

76/25 To receive Correspondence

SPCA bulletins, briefing on local government reorganisation and devolution (Cllr Mason to attend); Staffordshire County Council various road closures; Sarah Edwards MP, Parish Council Chairs meeting (Cllr Startin to attend); NALC bulletins.

77/25 To receive a Financial Report

See appendix 1 below. RESOLVED to approve the report.


78/25 To approve payments on the Payment Schedule

Staff costs: salary, expenses, pension and PAYE, £443.59; Village Gardeners, maintenance £669; Lichfield District Council annual dog bin and litter bin emptying £1171.87; Community Foundation, Best Kept Village Competition entry fee £35; Gallaghers, insurance fee £457.14. RESOLVED to approve the payments. Cllr Startin to authorise.

79/25 Date of next meeting

Monday 2nd June (7.30 pm)

The Meeting closed at 8.30.



Appendix 1

Financial Report May 2025

(a) Current Account

<u>Bank Reconciliation</u>		<u>Current</u>
Balance bf	10,834.36	Cooperative
		Community
less payments	2,113.20	Acc.
Plus receipts	17,500.00	
Total	26,221.16	26,221.16

(b) Receipts – LDC precept £17500

(c) Savings

Capital Funds

Cooperative	Buckinghamshire	TOTAL
instant access		
acc.	Bond	CAPITAL
1.43%	3.08%	
2,918.38	53,383.14	56,301.52

4.4.25 Received
interest

64.95

(d) Invoice to be sent to Staffordshire County Council at year end for grass cutting totalling £1029 from April 2025 to March 2026 (8 cuts)