

EDINGALE PARISH COUNCIL

DRAFT MINUTES

Meeting of the Parish Council held on Monday 1st September 2025 7.30 pm, at Edingale Village Hall

Members present: Cllrs Startin (Chair), Cliffe, Layland, Maskery, Mason, Meikle.

Present: 2 members of the public, Mrs Pritchard (Clerk).

113/25 To receive and approve Apologies

Cllr L. Baughen sent apologies due to being on holiday. County Cllr T. Dougherty sent apologies.

114/25 To receive any Declarations of Interests.

Cllr D. Layland raised an interest for item 122/25 due to their role as treasurer for Edingale Village Hall.

115/25 To approve the draft Minutes of the Meeting of 7th July 2025. It was RESOLVED that the Minutes of the Parish Council meeting held on Monday 7th July 2025, having been circulated, be confirmed, and signed as a correct record.

116/25 To adjourn the meeting, to hold the public session (15 minutes), to reconvene the meeting.

A member of the public asked about updates re Chetwynd Bridge, to which the Chair advised he had attended the meeting with Staffordshire County Council and the NFU, they aim to be ready by March 2026, to request Government funding.

The Chairman of Edingale Village Hall Committee reported on the new website and requested the Parish Council share a link on their website. Due to financial difficulty the village Hall committee wish to request a contribution towards the Village Hall insurance.

Edingale Summer Show due to be held 13th September 2025.

ACTION: Clerk to invite John Dickson, Staffordshire Highways to October meeting.

117/25 To receive the Clerk's Report.

- Highways: Work is now complete on the blocked drain, Main Rd ref no: 4404067. Road Closure – Pessall Lane 14th -18th July required for mobile Road Master works by Staffordshire County Council. Ref no: 4446662 for Croxall Road updated “unable to action”. Road Closure – Croxall Road 1st -5th September required for multiple pot hole repairs. Temporary Road Closure – Main Road 8th September for highway improvement works

- A VAT reclaim form was submitted to HMRC
- Edingale Parish Council signed minutes have been taken to Staffordshire Archives
- Pension direct debit mandate to be reviewed and signed. **ACTION:** Cllr Startin and Maskery to be added as delegates
- Bromford Housing query
- Banking signatory updated for Cllr Baughen
- Defibrillator Battery replacement. **ACTION:** Clerk to investigate battery replacement process and cost for a replacement

118/25 To consider any Planning matters.

- (a) Application (25/00674/FUH) Construction of entrance porch and single storey rear extension at The Bungalow Woodyard Drive Edingale Tamworth Staffordshire B79 9JQ. On 28th July 2025 permission was granted for the planning application.
- (b) Planning Enforcement Acknowledgement 25/00142/ECOU at Black Horse Inn, Main Road, Edingale, Tamworth, Staffordshire, B79 9HY.
- (c) Application ref. DMPA/2025/0779: Notification of planning application
Council comment sent 07.08.25.

119/25 To consider a Payroll Service. The Council RESOLVED to accept a third party payroll service. Proposed by Cllr A. Mason, Seconded by Cllr J. Meikle. The Motion was CARRIED.

120/25 To consider attendees for Best Kept Village and Community Awards Evening. The Council NOTED that Cllr A. Mason will be attending.

121/25 To review the infestation of Himalayan Balsom. Cllr A. Mason, Cllr D. Layland with a volunteer, have removed the Balsam within the Parish, however it is growing quickly.

ACTION: Cllr J. Startin to correspond with Trent Rivers Trust. **ACTION:** Clerk to contact the Water Rangers to ask for advice, and to contact the Highways Liaison Officer at Staffordshire County Council to request this is added to the Highways spraying programme.

122/25 To consider a contribution towards the Village Hall insurance . The Council RESOLVED to approve the £3000 donation to Edingale Village Hall for playpark repairs and insurance. Proposed by Cllr A. Mason and seconded by Cllr L. Maskery. The motion was CARRIED. **ACTION:** Clerk to send claim form to Cllr D. Layland.

123/25 To consider a review of the Code of Conduct Policy. The Council RESOLVED to accept the policy. Proposed by Cllr J. Startin, seconded by Cllr J. Meikle. The motion was CARRIED.

124/25 To consider a review of the Data Protection Policy. The Council RESOLVED to move this policy review to the October meeting. **ACTION:** Clerk to review the need for anti-virus software, if covered in the policy.

125/25 To receive Councillors' Reports and questions

Cllr Layland – Mease Meadows Forestry area update - Mill Lane closed until spring 2024, and now closed until September 2025. Are there plans to re-allow permissive access in the near future. **ACTION:** Clerk to send a draft letter for the landowner to Council members.

Open Reach grant facility for locations that aren't on the current plan for full fibre rollout. The Parish Council encourage residents to sign up for full fibre, and residents would need to sign up to a full fibre contract.

Overweight Vehicle went over the Chetwynd Bridge and ignored road signs. The Parish Council have RESOLVED to approve for Cllr D. Layland to write to Mobile PPL.

ACTION: Clerk to follow Edingale Villagers on the Edingale face book page.

Cllr Mason – Request to Cllr Startin regarding hedge cutting. Trees on Rowley Close and Blackways close require an inspection. **ACTION:** Clerk to chase Tree Surgeon for the report and a quote for the work.

A willow tree has split and fallen onto the Edingale Parish Land. **ACTION:** Clerk to contact Harlaston Parish Council.

Cllr Cliffe – the pot holes outside the school are still not filled.

126/25 To receive Correspondence

SPCA – July 2025 bulletin – forwarded, SPCA – Small Grants for Parish Councils – forwarded, SPCA – Local Government Reorganisation Consultation – forwarded, Lichfield District Council – Local Government Reorganisation – forwarded, SPCA – Martyns Law – forwarded, SPCA – Data protection training course – forwarded, P. Bennion – Member Grants – forwarded, SCC – Soft landscaping maintenance.

127/25 To receive a Financial Report

See appendix 1 below. The Council RESOLVED to approve the report. **ACTION:** Clerk to transfer £5000 back to current account before December 2025.

128/25 To approve payments made since the last meeting.

Staff costs: salary, expenses, pension, PAYE £846.17; Village Gardeners, maintenance £1,338.20; CPRE, subscription £3. The Council RESOLVED to approve the payments. Cllr J. Startin authorised.

129/25 To approve payments on the Schedule.

Staff costs: salary, expenses, pension, PAYE £393.22; Village Gardeners, maintenance £669.10; Npower, lighting £33.15; Cllr Meikle, BKV Poster Items £26.40. The Council RESOLVED to approve the payments. Cllr L. Maskery to authorise.

130/25 Date of next meeting.

Monday 6th October (7.30 pm).

There being no further business the Chairman declared the meeting closed at 21:02 pm.

..... Signed Date

Bank Reconciliation

Balance bf	10,834.36
less payments	10,205.88
Plus receipts	17,807.98
Less transfer to savings	15,000.00
Total	3,436.46

Current

Cooperative
Community
Acc.

3,436.46

Please note £15,000 has been transferred to the Cooperative instant access account to earn some interest. This should ideally be transferred back before the end of financial year to avoid any confusion when preparing for audit.

Capital Funds

Cooperative	Buckinghamshire	TOTAL
instant access		
acc.	Bond	CAPITAL
1.43%	3.08%	
17,918.38	53,383.14	71,301.52
Received interest		
64.95		