

# EDINGALE PARISH COUNCIL

## MINUTES

### Meeting of the Parish Council held on Monday 3rd November 2025 7.30 pm, at Edingale Village Hall

Members present: Cllrs Baughen, Cliffe, Layland, Mason (Chair for the meeting- proposed by Cllr L. Baughen, seconded by Cllr M. Cliffe), Meikle.

Present: 3 members of the public, Mrs Pritchard (Clerk).

**151/25 To receive and approve Apologies** . Apologies received from Cllr Startin and Maskery.

**152/25 To receive any Declarations of Interests**. Cllr D. Layland raised an interest for agenda item 165/25 with regards to Edingale Village Hall.

**153/25 To approve the draft Minutes of the Meeting of 6<sup>th</sup> October 2025.** It was RESOLVED that the Minutes of the Parish Council meeting held on Monday 6<sup>th</sup> October 2025, having been circulated, be confirmed, and signed as a correct record.

**154/25 To adjourn the meeting, to hold the public session (15 minutes), to reconvene the meeting.** A resident from Croxall Road raised the issue of the height of the Sycamore trees on Blakeways Close. Request to pollard the trees. Cllr Mason advised the Councillors are proposing to cut back the trees on the Blakeways boundary side, to trim the hawthorn hedge to 1.5 metres, and a small amount of cutting on the middle trees.

**155/25 To receive County and District Councillor Reports.** None.

**156/25 To receive the Clerk's Report.** The clerk report was NOTED. The Council have APPROVED for the Clerk to pursue the setup of scribe, within 25% of the proposed budgeted cost.

**157/25 To consider any Planning matters.** None.

**158/25 To consider the Lichfield District Local Plan response.** The Council RESOLVED to request further information before a response can be agreed upon. The Council would be in agreement to limited proportionate development to keep the village viable, however consideration for no more sewage in the mease and the possible use of septic tanks.

**ACTION:** The Council to contact Severn Trent to request some further information regarding the sewage plant capacity.

**159/25 To consider the work to be carried out on Blakeways Land.** The Council RESOLVED to approve the trimming of the Blakeways hedge, understory branches to a height of 7 feet of all trees on the Floods meadow and trimming of Sycamores and Hawthorn hedge on grass verge and bank on the East side of Blakeways. The provided quote approved. Proposed by Cllr J. Meikle, seconded by Cllr A. Mason. The motion was CARRIED.

Wildflower meadow work – **ACTION:** Cllr J. Meikle to follow up with the grounds maintenance contractor.

**160/25 To consider adoption of the Dignity at Work policy.** The Council RESOLVED to adopt the policy. **ACTION:** Clerk to review spelling.

**161/25 To review the Publication Scheme.** The Council RESOLVED to approve the policy.

**162/25 To receive Councillors' Reports and questions.**

Cllr D. Layland attended the Martyn's Law online seminar and provided an update.

Cllr M. Cliffe raised the issue of a road closure sign on the Harlaston road, when the road was still open to traffic.

Cllr D. Layland to report the pothole outside of the village hall.

Cllr D. Layland advised open reach had visited Edingale and were seen investigating the viability of fibre.

Cllr J. Meikle requested to obtain the dates of the next Parish Meeting with Lichfield District Council. **ACTION:** Clerk to obtain the future dates of Parish Network Group meetings at Lichfield District Council.

Cllr A. Mason provided update on the BKVC feedback.

Possible abandoned vehicle parked at the junction of Blakeways close and Croxall Road for a few weeks. **ACTION:** Clerk to check tax/ mot and contact Staffordshire Police.

Cllr A. Mason will attend the wreath laying at Holy Trinity on Tuesday 11<sup>th</sup> November.

Cllr A. Mason and Cllr J. Startin met the County Council regarding flooding hot spots in Edingale and discussed depth gauges on Chetwynd bridge and the bridge on the Harlaston Road.

Cllr A. Mason has asked the primary school to host the BKVC award.

Cllr A. Mason raised the purchase of hedge stakes for the trees as previously approved.

**163/25 To receive Correspondence.** The Correspondence was noted.

**164/25 To receive a Financial Report.** The Council NOTED the financial report. Signed by Cllr A. Mason.

**165/25 To consider the draft budget 2026/27.** The Council RESOLVED to defer the item to the next meeting due to outstanding information being required.

**166/25 To approve payments on the November Payment Schedule.** The Council RESOLVED to approve payments. Cllr L. Maskery to approve.

**167/25 To confirm date of next meeting (Monday 1<sup>st</sup> December 2025).** Date NOTED.

There being no further business the Chairman declared the meeting closed at 21:08

..... Signed ..... Date

## Appendix 1

## Financial Report October 2025

<u>Bank Reconciliation</u>		<u>Current</u>
Balance bf	10,834.36	Cooperative
less payments	11,345.62	Community
Plus receipts	17,875.67	Acc.
Less transfer to savings	10,000.00	<b>7,364.41</b>
Total	<b>7,364.41</b>	

Please note £10,000 has been transferred to the Cooperative instant access account to earn some interest. This should ideally be transferred back before the end of financial year to avoid any confusion when preparing for audit. Originally £15,000 was transferred to the Cooperative instant access account, however £5,000 was transferred back to the Charity & Community Bank Account on 30.09.25 to cover upcoming costs.

<u>Capital Funds</u>		
Cooperative	Buckinghamshire	TOTAL
instant access		
acc.	Bond	CAPITAL
1.43%	3.08%	

12,918.38	53,383.14	<b>66,301.52</b>
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Received interest		
64.95		