

EDINGALE PARISH COUNCIL

DRAFT MINUTES

Meeting of the Parish Council
held on Monday 5th January 2026
7.30 pm, at Edingale Village Hall

Members present: Cllrs Startin (Chair), Baughen, Cliffe, Layland, Maskery, Mason, Meikle.

Present: 1 member of the public, Mrs Pritchard (Clerk).

001/26 To receive and approve Apologies . None

002/26 To receive any Declarations of Interests. None.

003/26 To approve the draft Minutes of the Meeting of 1st December 2025. It was RESOLVED that the Minutes of the Parish Council meeting held on Monday 1st December 2025, having been circulated, be confirmed, and signed as a correct record.

004/26 To adjourn the meeting, to hold the public session (15 minutes), to reconvene the meeting. None.

005/26 To receive County and District Councillor Reports. None.

006/26 To receive the Clerk's Report. The clerk report was NOTED.

Administration

- Next Parish Group Network meeting is to be held 26th January
- Cllr Layland, Cllr Mason and the clerk attended a meeting with Staffordshire County Council regarding mobile connectivity in Edingale
- Solicitors have confirmed they are applying to register the lease of land off School Lane
- HM Tower of London assistant Curator contacted Edingale PC regarding Minton Tiles in Croxall Church

Maintenance

- Update from the international Sakura Cherry Tree Project – trees due to arrive 12th January 2026

Training

Courses or meetings attended since the last meeting

1 Minutes Edingale Parish Council 5.01.2026

- Assertion 10 made simple – NALC
- Clerk has submitted the final unit of the CiLCA qualification

007/26 To consider any Planning matters. None.

008/26 To consider the wildflower area on Blakeways. The Council RESOLVED to approve the quote for the works. **ACTION:** Clerk to inform the contractor.

009/26 To consider planting a Christmas tree on Blakeways. The Council RESOLVED to not plant a Christmas Tree, and to review in the near future. **ACTION:** To contact the tree surgeon regarding a tree report.

010/26 To consider follow up to the meeting on improving mobile digital connectivity. The Council discussed the meeting held in December and RESOLVED to support in principal and discuss the next steps with Staffordshire County Council. **ACTION:** Clerk to contact the SCC.

011/26 To consider review of Grant Application Policy. The Council RESOLVED to approve the Grant Application Policy.

012/26 To consider adopting the Training Policy. The Council RESOLVED to approve the training policy.

013/26 To receive Councillors' Reports and questions.

Cllr J. Meikle reported the Best Kept Village Competition meetings in February.

Cllr J. Meikle raised the draft Strategic Flood Risk Assessment from Lichfield District Council due to end on 16th January.

Cllr J Meikle advised the air ambulance attempted to land on the Edingale Village Hall green.

Cllr L. Maskery has put up the Severn Trent Water poster on the noticeboard.

Cllr A. Mason provided an update on the Harlaston Road trees.

Cllr J. Startin raised the issue of recycling bins and would like to know if residents can request a purple bin. **ACTION:** Clerk to contact street scene.

Cllr L. Maskery raised the issue of flattened cardboard being refused collection . **ACTION:** Clerk to contact the District Council.

014/26 To receive Correspondence. The Correspondence was noted.

- SPCA – 2025 Annual Report, Nov 25 Employment law update, December bulletin
- STW – Flooding poster
- Staffordshire Moorlands District Council – Local Government Reorganisation

015/26 To receive a Financial Report. The Council NOTED the bank reconciliation for December 2025 and was signed by Cllr J. Startin. The Council RESOLVED to approve the change of signatories form for Buckinghamshire Building Society, confirming a new signatory for Mrs Kate Pritchard and the removal of Mrs Margaret Jones as a signatory.

016/26 To consider the Precept 2026/27. The precept analysis was signed by Cllr J. Startin.

017/26 To approve payments on the January Payment Schedule. The Council RESOLVED to approve payments. Cllr L. Maskery to approve.

018/26 To confirm date of next meeting (Monday 2nd February 2026). Date NOTED.

019/26 To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 020/26. The Council RESOLVED to move into a closed session.

020/26 Staffing Matters. The Council RESOLVED to approve the end to the Clerks probationary period.

There being no further business the Chairman declared the meeting closed at 20:34pm

..... Signed Date

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/12/2025			
A	Cash in Hand 01/04/2025		67,070.93
	ADD Receipts 01/04/2025 - 31/12/2025		19,553.14
	SUBTRACT Payments 01/04/2025 - 31/12/2025		86,624.07
			19,269.90
	Cash in Hand 31/12/2025 (per Cash Book)		67,354.17
B	Cash in hand per Bank Statements		
	Petty Cash	31/12/2025	0.00
	Co-op Community Account	31/12/2025	5,969.13
	Co-op Instant Access	31/12/2025	8,001.90
	Buckinghamshire Bond	31/12/2025	53,383.14
			67,354.17
	Less unrepresented payments		
			67,354.17
	Plus unrepresented receipts		
B	Adjusted Bank Balance		67,354.17
	A = B Checks out OK		