

EDINGALE PARISH COUNCIL

DRAFT MINUTES

Meeting of the Parish Council held on Monday 2nd March 2026 7.30pm, at Edingale Village Hall

Members present: Cllrs Baughen, Layland, Maskery, Mason (Chair), Meikle.

Present: 2 members of the public, Cllr P. Bennion, Mrs Pritchard (Clerk).

039/26 To receive and approve Apologies . Apologies received from Cllr J. Startin and Mrs M. Cliffe.

040/26 To receive any Declarations of Interests. None.

041/26 To approve the draft Minutes of the Meeting of 2nd February 2026. It was RESOLVED that the Minutes of the Parish Council meeting held on Monday 2nd February 2026, having been circulated, be confirmed, and signed as a correct record.

042/26 To adjourn the meeting, to hold the public session (15 minutes), to reconvene the meeting. A resident raised the possibility of the cancellation of the link bus, the potential use of a mast for mobile connectivity, the chicane markings near to the bridge requiring a re-paint, and speeding traffic through the village.

043/26 To receive County and District Councillor Reports. Cllr P. Bennion updated the Council on Local Government Consultation, the strategic map for potential housing development proposals and the Mease Valley pipeline.

044/26 To receive the Clerk's Report. The clerk report was NOTED. **ACTION:** To request footage of the flooding on the Harlaston Road.

Administration

- Request received for recommended contractor to install Village Gateway signs – information was provided
- Flooding – SCC requested some photos/ videos from residents – information was provided
- The payroll provider has re-enrolled with the workplace pension regulator
- Minton Tiles in Croxall Church – draft article circulated
- VAT reclaim has been actioned from 01.08.25 – 28.02.26 for £254.13

Maintenance

- Pathway fingerpost on Blakeways Close has been repaired
- Leaves cleared on Hatchett Lane walkway

Highways

- Reference 2391487 – details sent to County Cllr Dougherty and Highways Liaison Officer
- Reference 395410 – details sent to County Cllr Dougherty and Highways Liaison Officer

Training

The Clerk passed their Certificate in Local Council Administration. As per the employment contract an additional salary point will be added to the clerk for success in obtaining this qualification, starting from 1st March 2026.

Training sessions/ meetings attended since the previous meeting:

- SLCC virtual coffee morning
- SPCA – Business Planning for local councils
- Scribe – preparing for audit
- Community Foundation for Staffordshire - general information session for Best Kept Village Competition awards entrants 2026

045/26 To consider any Planning matters. None.

046/26 To consider the Local Council Award Scheme. The Council have RESOLVED to not sign up to the council award scheme.

047/26 To consider a new additional noticeboard and information board. The Council RESOLVED to obtain quotes for a replacement noticeboard for review at the April meeting.
ACTION: Clerk to add History board as an agenda item to the April meeting.

048/26 To consider submitting a formal response to the LGR consultation. The Council RESOLVED to support the 3 unitary proposal as put forward by Lichfield District Council.

049/26 To consider adopting the Lone Working Policy. The Council RESOLVED to approve the policy subject to it clarifying that this is a policy for employees only.

050/26 To consider the Churchyard maintenance grant application. The Council RESOLVED to approve the grant application.

051/26 To identify potentially suitable sites for a village book shed. The Council CONSIDERED the implications and further information is required.

052/26 To receive Councillors' Reports and questions.

- Shared flooding footage
- BKVC Briefing Pack
- Habitat by the brook
- Planning enforcement with The Black Horse. **ACTION:** HMO follow up with LDC planning
- BKVC – litter picking

053/26 To receive Correspondence. The Correspondence was noted. **ACTION:** Clerk to follow up on the letter sent to Severn Trent Water.

- LDC – Household waste team responded re purple bins and cardboard collections
- Blood Stock open air – Traffic management meeting – response sent
- SPCA - Local Government Reorganisation Consultation, Local Government Reorganisation Briefing, Friday 6th March
- Midlands air ambulance – response for the parish council
- Support Staffordshire – Rural Housing briefing Thurs 12th March
- SCC – Grass Cutting 2026/27

054/26 To receive the February 2026 Bank Reconciliation. The Council RESOLVED to approve the bank reconciliation.

055/26 To approve payments on the March Payment Schedule. The Council RESOLVED to approve payments. Cllr Maskery to approve. Staff costs: salary, expenses, pension, PAYE £404.58; Scribe: Finance Software, £28.80; Microsoft, 365, £8.49;CPRE (DD) £3; The Village Gardeners: Grounds Maintenance, £300.

056/26 To confirm date of next meeting (Monday 30th March 2026). Date NOTED.

There being no further business the Chairman declared the meeting closed at 21:16pm

..... Signed Date